

## JOURNAL SPECIFICATIONS

Thank you for your support of the 2017 Tisch Gala. We look forward to receiving your personal message, to appear in the Gala Journal. Submission instructions, specifications, and deadlines are below.

You may want to direct your message to one of the honorees or the Tisch School of the Arts. It's your message, so please feel free to personalize it in a way that is meaningful to you.

### SUBMISSION INSTRUCTIONS

Please submit your journal page artwork and any questions pertaining to your journal page to Laurel Bear no later than March 1, 2017.

**Email:** [laurel.bear@nyu.edu](mailto:laurel.bear@nyu.edu)

**Phone:** 212-992-8462

### SPECIFICATIONS

Journal Pages are black and white.

The Pages are non-bleed

(ie. there will be a border on the page.)

*Size: 4-1/2" width x 7-1/2" height.*

#### - Text Only -

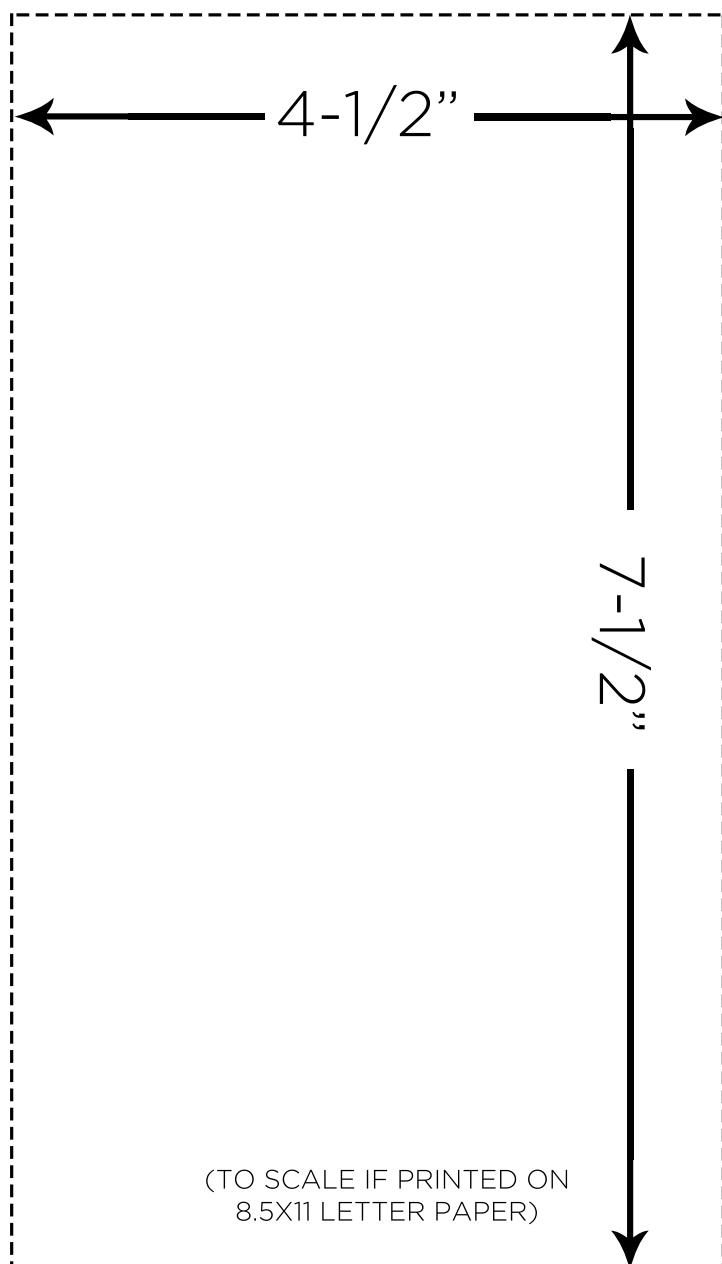
If you prefer to send your message as text, please type your message in the body of an email or in an attached Word document.

We will lay out the page in the Journal for you. If you would like to include a photo or artwork with your message, please send as a TIFF or JPEG as an attachment (and not embedded in the Word document). All Pages will be proofread, but we cannot guarantee accuracy if it is submitted via email or in Word.

#### - Designed Pages -

Please compress all Designed Pages and artwork or photography into files of 6MB or less. To guarantee accuracy, please submit Pages in one of the following formats:

1. PDF - High resolution with all fonts embedded – This is the best format to submit your page!
2. Photoshop TIFF, JPEG, or EPS
3. InDesign JPEG or PDF
4. Illustrator EPS



(TO SCALE IF PRINTED ON  
8.5X11 LETTER PAPER)